

What's Needed in a Claims Package?

I. Claims and Notices of Claims

- a. What is a "Claim"?
- b. Insured's Obligations under Policies
- c. Agent and Insurer Obligations

II. Handling Claims

- a. What is needed in a Claims Package?
- b. Contacting the Underwriter - Preparing Case Summaries
- c. Communicating with Insureds, Underwriters & Attorneys
- d. Records Retention & Compilation
- e. Documents and Discovery in Claims Litigation
- f. Claims Administration

III. Claims Avoidance

a. Sources of Claims – Substantive Discussions

b. Case Studies:

i. Boundary Disputes

ii. Wire Fraud

IV. Questions & Answers